

WORK EXPERIENCE

List most recent first:

<u>Position</u>	<u>Location</u>	<u>Dates</u>

Military Service (list dates, branch, duties, present military status)

PERSONAL SKILLS & QUALIFICATIONS FOR POSITION

(Fill in only those which apply to you)

Computer Skills (Apple or PC):	Masonry & Brickwork
Keyboarding -- wpm _____	Electrical work _____
Word Processing _____	Plumbing work _____
Spreadsheet _____	Floor scrubber/waxer _____
Database _____	Carpentry _____
Calculator _____	Power tools _____
Dictaphone _____	Heating/Ventilating _____

Licensed for or can operate: (check all that apply)

Automobile _____	Bus CDL _____	Boiler Black Seal _____
Tractor _____	Truck CDL _____	Mowers _____

REFERENCES

Give names, address and official positions of at least three persons who can speak of your character and abilities relating to the position you are seeking. Include employers, both current and past, who have supervised you in your previous employment.

<u>Name</u>	<u>City/State</u>	<u>Telephone</u>	<u>Position</u>

Is permission given to contact the above for a reference? Yes No

Current Salary: _____ Requested Salary: _____ Under Contract: Yes No

Available Start Date: _____

I certify that the above information is true and complete to the best of my knowledge and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and if I am employed, my employment may be terminated at any time. Further, I voluntarily consent to a thorough investigation and any required updates of my past employment and activities.

Applicant's Signature